



The Entrance Hall



The Market Hall



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HIRE THE  
TOWN HALL



[www.bishopscastletownhall.co.uk](http://www.bishopscastletownhall.co.uk)

## Venue Hire

We have 2 rooms for hire.

The Market Hall (pictured overleaf), and The Council Chamber upstairs with its original historical features. Both rooms have beautiful views across the town. The fees below are per room.

### Catering Facilities:

A fully equipped kitchen is available for hire for an extra £50. It has a fridge, cooker, microwave, crockery, glasses and cutlery. In addition we also have drink pods and washing up facilities on each floor. The general use of crockery and cutlery is included in the hire fees.

However there is a £20 charge for the use of glasses & vintage china.

To cover breakages we ask for a refundable deposit of £50 in addition to the kitchen hire fee.

## Venue Hire Fees:

### Weekday - Day time

General rate:

£10 per hour up to 6 hours

Full day up to 8 hours £75

Community rate (voluntary organisations & charities):

£8.50 per hour up to 6 hours

Full day up to 8 hours £65

## Evening and Weekend

General rate:

£15 per hour up to 6 hours

Full day up to 8 hours £110

Weekend Hire:

Saturday 8am – Sunday 10pm £300

Community rate (voluntary organisations & charities):

£10 per hour up to 6 hours

Full day up to 8 hours £75

Weekend Hire Saturday 8am – Sunday 10pm £200

## Music Concerts

£100 - inclusive of 6 hours hire, ticket sales on our Ticket Source, distribution of publicity via posters, press and social media and Town Hall bar.

## TV Advertising

Hire 2 screens on our TV to advertise your business.

£5 per month or save £10 and hire the screen for £50 per year.

£50 for 12 months

The Town Hall is also licenced for Weddings and Civil Partnerships.

If you are interested in having your wedding here please contact us for our Wedding Brochure and hire fees.

The Hall can also be hired for other ceremonies, for example; a baby's naming ceremony or a private party.

For special occasions the entire hall can be hired - rates are negotiable, please enquire.

## Shelf Hire

Showcase your products on a shelf in one of our beautiful oak cabinets.

Charges:

25% commission on all sales

## Markets - Stall Hire

If you are interested in having a stall at one of our produce or specialist markets please contact us for our Markets Leaflet and stall fees.